Progress Update 2: Candidate Participation Instructor Evaluation

Complete the candidate participation evaluation for each candidate once you have received

their self-evaluation. Evaluate the participation of the candidate and use the comments

section to both explain your evaluation reasoning, discuss any discrepancies with the self-evaluation, and suggest next steps.

\* Acceptable items are the minimum standard requirements to pass the

participation portion of candidates final mark. A candidate who receives 2+

check marks in the No column will receive an “*unsatisfactory*” level.

Participation and course work are equally weighted.

Candidates that receive an “*unsatisfactory*” level at both Progress

Update 1 and 2, cannot successfully complete the course.

Acceptable Participation

|  |  |  |
| --- | --- | --- |
| The Candidate has: | Yes | No |
| posted to all required discussion boards. | [ ]  | [ ]  |
| responded to the minimum standard number of responses required in every discussion board. | [ ]  | [ ]  |
| met all deadlines based on course outline or those renegotiated with me prior to the deadline. |[ ] [ ]
| shown evidence that they are making connections and extensions to practice in all discussion posts. |[ ] [ ]
| always presented opinions and views in a professional andrespectful way. |[ ] [ ]
| always presented ideas in a purposeful way giving specificattention to intended audience. |[ ] [ ]

\* Exceptional chart consists of items that are not required to be successful in the course. These items give evidence of a higher standard of participation that goes beyond the minimum expectation for a pass grade. Candidates who wish to receive top marks in their additional qualification course should consider pursuing the exceptional expectations.

Exceptional Participation

|  |  |  |
| --- | --- | --- |
| The Candidate has: | Yes | No |
| posted to discussion boards to give others time to read and respond to their posts before the deadline. Ex. Posted multiple days before module deadlines. |[ ] [ ]
| made efforts to substantiate their posts with research or othercredible sources of information or data. Ex. Included references to research in discussion, in addition to resources mentioned in the course. |[ ] [ ]
| provided responses to their colleagues to encourage discussion and help further their understanding. Ex. Used initial post to generate questions or considerations that promote discussion with colleagues. |[ ] [ ]

[ ] Currently participating at an *Exceptional* level

in the course.

[ ] Currently participating at an *Acceptable* level

in the course.

[ ] Currently participating at an *Unsatisfactory* level

in the course.

Overall Participation

Comments: *\*use the comments section to both explain your evaluation reasoning, discuss any discrepancies with the self evaluation, and discuss the candidate’s growth regarding learning goals and suggested next steps previously created by both you and the candidate.*

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